



Bowes Pre-School & Holiday Club

3.2 First Aid Policy

Safeguarding and Welfare requirement: Staff qualifications, training, support and skills

Bowes Pre-school must ensure that all staff receive induction training to help them understand their roles and responsibilities.

Bowes Pre-school staff are able to take action to apply first aid treatment in the event of an accident involving a child or an adult. At least one member of staff with a current PFA first aid certificate must be on the premises, or on an outing at any one time. The first aid qualification must be consistent with Annex A of the 2017 EYFS, and will be renewed every 3 years. All newly qualified entrants will have a level 2 or Level 3 PFA certificate or Emergency First Aid certificate within 3 months of starting work. We aim to ensure that the first aid training is local authority approved and is relevant to staff caring for young children. A list of our qualified PFS First Aiders can be found next to the front door and also next to the first aid kit, which is outside the bathroom area.

Procedures

- The first aid box is easily accessible to adults and is kept out of reach of children.
- No un-prescribed medication is given to children, parents or staff
- At the time of each child's admission to the setting, parent's written permission for obtaining emergency medical advice or treatment is sought. This is done via the enrolment form, where parents will sign and date their written approval.
- Parents will be asked to sign a consent form at enrolment, allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

The first aid kit

Our first aid kit is accessible to adults at all times, complies with the Health and Safety (First Aid) Regulations 1981 and must contain the following items:-

- Conforming Bandage (2 x large, 4 x medium)
- Blunt Ended Scissors x 1
- Burn dressing x 1
- Foil blanket x 1
- Face shield x 1
- Finger dressing x 2
- Adhesive tape x 1
- Gauze swaps x 5
- Wash proof, low allergy plasters x 40
- Eye pads x 2
- Safety pins – assorted sizes
- Triangular bandage x 2
- Low adherent dressings x 4
- Saline eye wash x 1
- Bottle of sterile water x 1

- Paediatric first aid handbook

In addition to the first aid equipment, each box should also contain

- Nitrile, powder free gloves x 6 pairs
- Disposable apron x 2
- Thermometer x 1

Legal Framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First aid at work: Your questions answered (HSE 1997)
- Basic Advice on First Aid at Work (HSE 2006)
- Guidance on First Aid for Schools: A Good Practice Guide (DfEE)

This policy is fully supported by the Manager, Staff, Committee and parents/carers of Bowes Pre-School.

Signed:- (Chairperson)

Print Name: Date:

Signed:- (Manager)

Print Name: Date:

Review date: